



**GLADSTONE PARK PRIMARY SCHOOL  
SCHOOL COUNCIL MINUTES  
MEETING: FIVE 10/08/09**

**PRESENT:**

V. Patane G. Scordia J. Martin T. Franco N. Jarram D. Richmond T. Gregor  
R. Birney S. Hughes N. Bell T. Malgioglio B. Fox S. Mitchell

**APOLOGIES:**

N. Caruso

**MINUTES OF PREVIOUS MEETING:**

MOVED: N. Jarrum

SECONDED: V. Patane

CARRIED

**BUSINESS ARISING:**

- NONE

**CORRESPONDENCE:**

OUT: NONE

IN:

- Making the Partnership Work
- Parent Annual Conference
- Student toilets—quote for resurfacing

**REPORTS:**

**1. FINANCIAL AND TRANSACTIONAL:**

I.	High Yield Account	\$ 184,315.72
II.	Official Account	\$ 24,098.32
III.	Investment Account	<u>\$ 89,508.93</u>

**\$ 297,922.97**

**TOTAL UNCOMMITTED**

IV.	Cheques to be passed for payment:	6864—6887
V.	Electronic Funds Transfers CRP	2859—2984

- The High Yield Account figure includes half of the grant for the artificial surface project.

**FINANCIAL REPORT:**

MOVED: S. Hughes

SECONDED: T. Franco

CARRIED

**2. PRINCIPAL'S:**

ENROLMENTS

- 376—184 boys and 192 girls

# GLADSTONE PARK PRIMARY SCHOOL

## SCHOOL COUNCIL MINUTES

### MEETING: FIVE 10/08/09

#### 2. PRINCIPAL'S: (CONTINUED)

##### ENROLMENTS FOR 2010

Whilst new enrolments for 2010 have been coming in steadily, I anticipate that our prep numbers for next year will level out at about 40 students. As we have a large group of grade six students leaving in 2009, we are likely to experience a drop in enrolment numbers in the vicinity of 30 to 40 students. It's important that we all continue to seek out and utilise every opportunity to promote and 'sell' our wonderful school within the community.

##### STEP INTO PREP

The program is underway and is again proving to be very successful. Together with neighbourhood kinder visits, this preschool transition program prepares our new enrolments (and 'possible' enrolments) for entry into primary school. These sessions are open to all preschoolers and are held on nominated Friday afternoons during the school term.

##### STAFFING

Suzanne Hughes has accepted an invitation by Northern Metropolitan Region to take on the Acting Principal position of Mickleham PS for the last three weeks of this term. In order to cover Sue's absence from Gladstone Park PS, Jane Donaldson will step up to the Acting Assistant Principal role. Jane's grade will be taken by Nicole Tsoutsoulis- a casual relief teacher, with whom the children are very familiar

##### WEBSITE

Our new website has gone 'live' and members of the community can now browse through the many interesting informative pages of the site and take a virtual tour of Gladstone Park PS. We have purposely chosen not to publicise and launch the new website yet as we are still to iron out a few glitches.

##### PERFORMING ARTS

Our students did us proud at the recent School of Rock. The choir and violin ensembles performed first in front of 14 other schools and really set the standard for everybody else.

Work has begun on our annual concerts. The first concert will be for our Years Prep, 1, 5 and 6 students and will be held on Thursday 10<sup>th</sup> September. The second concert, for Years 2, 3 and 4 students, will be held on Thursday 29<sup>th</sup> October. Both concerts will take place in the Gladstone Park Secondary College Performing Arts Centre, starting at 7.00 pm.

##### BUILDINGS AND GROUNDS

I've been assured that construction of our new gym will begin this month. Soil engineers came out to the school a fortnight ago to conduct soil tests.

Earth Aspects Pty Ltd has been selected as the contractor for our synthetic sports field. He has come out and removed a couple of small trees in preparation for the main work which I anticipate will begin in the next few days.

##### PARENT OPINION SURVEY

The 2009 Parent opinion Survey is to be conducted state-wide in a 2-week period in Term 3 (24 August to 4 September). The overall objective of this annual survey is to collect data about parent opinions across the state and for our school to use this information to drive further improvements. The survey will go out to a computer generated random sample of parents (approximately 15 %).

#### 3. CANTEEN COMMITTEE REPORT:

- The canteen is slowly increasing its profits.
- \$1797 in the black.

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## **4. PARENT'S CLUB AND FUNDRAISING:.**

- The pie drive made \$694.50 profit.
- The Market Day is scheduled for Saturday, 14th November. Raine and Horne will provide the advertising boards to advertise for event.
- The Car Boot Sale is scheduled for Saturday, 12th September.
- Footy Day will be moved from Thursday, 17th September to the Tuesday 15th September. Because the day includes a sausage sizzle, having it on the Tuesday means that it won't conflict with the canteen.
- A working bee will be scheduled to clean the venetian blinds. The blinds will be tackled in stages. If the school was to get them cleaned professionally, this would cost around \$4000 by a professional.
- The Father's Day Stall is scheduled for Wednesday, 2nd September.
- The proposed trivia night will be held early in 2010 as there are already many activities scheduled.

## **5. BUILDINGS AND GROUNDS:**

- Covered in the Principal's report.

## **6. UNIFORM SHOP:**

- The uniform shop will be open for the final Step into Prep session. This is to allow the new parents to the school to have a look at the school uniform. The shop will not be open for sales at this time.
- Georgina will look into the possibility of stocking navy scarves and beanies.

## **7. OSHC:**

- Have to be licensed by DEECD along with the paperwork—qualifications need to be diploma—get 2 years to come into line—will have spot checks—complaints medication goal for each child
- DEECD is introducing the process of OSHC being licensed. The most significant impact this will have on the current program is the staff is required to have a diploma as a minimum qualification. All children will need to have an individual plan/goal; a procedure for medications; complaints procedure; spot checks will be part of the process.
- OSHC has two years to meet the requirements of the licence.

## **8. MARKETING AND PUBLICITY:**

- New school brochures are now available.
- It is proposed that part of the school's front fence will be utilised for company advertising. The money raised from the advertising will be used to update the school's computers.

## **ALL REPORTS**

MOVED: R. Birney

SECONDED: N. Jarram

CARRIED

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## **GENERAL BUSINESS:**

### **EXCURSION AND INCURSION LEVY**

- Parents have been asked to pay for a number of extra-curricular activities of late. It is proposed that the school introduces a yearly/term levy that will allow parents to better manage the financial aspect of extra-curricular activities. To be discussed further at the next meeting.
- School Council agrees that payments for extra-curricular activities will not be accepted beyond the due date, except in the most exceptional circumstances.
- Sue Hughes is to look into the Advance photography company to see if they meet the needs, cost and quality for our school photos.

**MEETING CLOSED:** 8:15 pm

**NEXT MEETING:** Monday, 7th September

TONY MALGIOGLIO  
**PRINCIPAL**

NICOLE BELL  
**PRESIDENT**

# GLADSTONE PARK PRIMARY SCHOOL SCHOOL COUNCIL MINUTES

MOVED:

SECONDED:

CARRIED

FINISHED: 2030